

## **SCHOOL FOR AIRCRAFT MAINTENANCE ENGINEERING**

### **Policy for Fees of Program**

This document sets out the policy and procedures of SAME concerning student fees, charges and refunds. School Management provides advice and input to the policy. All student fees are required to be paid by a specified due date. Failure to pay outstanding fees will result in the cancellation of a student's enrolment. Final year students will not be recorded as a graduate and no complete results or complete academic record will be issued, unless full payment of all outstanding debts is made.

### **Application Fees**

- Payment made towards the Application Form and its processing is non-refundable and does not guarantee applicants admission.

### **Admission Fees**

- Admission shall be confirmed on paying full admission fees only.
- Admission Fees need to be paid within seven working days from the date of declaration of entrance examination result.
- Admission Fees is non Refundable under any circumstances
- The fee needs to be paid in INR only and can be paid through online Transfer (NEFT/RTGS/IMPS) or demand draft only, drawn in the favor of "School for Aircraft Maintenance Engineering"

### **Library Fees**

- Library Fees is to be paid one time at the time of admission for complete 2-year program and is nonrefundable under any circumstances.

### **Caution Money**

- Caution money is one time fees charged along the admission fees and is refundable at the completion of the program.

### **Semester/ Tuition Fees**

- Semester fees is Non- Refundable under any circumstances.
- Semester Fees should be paid before one week of beginning of each semester.
- Failing to pay the semester fees on time will have to pay INR 50/- per day fine per day.